

| To Process on Check Date | HR Data Files Generated the Evening Of | Time Exceptions Reported Through Sunday | EDTC Time Sheets and Supplemental Pay Approved by 5:00 PM California Time on Monday | EDTC Corrections and Concur Expense Reimbursements Approved and Audited By Friday | Other Approved Input (Email, Fax, WorkCenter) Received by 2:00 PM California Time on | Checks Available Online |
|--------------------------|----------------------------------------|-----------------------------------------|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|-------------------------|
| | | | | | | |
| 1/13 | 1/6 | 1/8 | 1/9 | 1/6 | 1/9 | 1/11 |
| 1/27 | 1/20 | 1/22 | 1/23 | 1/20 | 1/23 | 1/25 |
| 2/10 | 2/3 | 2/5 | 2/6 | 2/3 | 2/6 | 2/8 |
| 2/24 | 2/16 | 2/12 | 2/13 | 2/10 | 2/17 | 2/22 |
| 3/10 | 3/3 | 3/5 | 3/6 | 3/3 | 3/6 | 3/8 |
| 3/24 | 3/17 | 3/19 | 3/20 | 3/17 | 3/20 | 3/22 |
| 4/7 | 3/31 | 4/2 | 4/3 | 3/31 | 4/3 | 4/5 |
| 4/21 | 4/14 | 4/16 | 4/17 | 4/14 | 4/17 | 4/19 |
| 5/5 | 4/28 | 4/30 | 5/1 | 4/28 | 5/1 | 5/3 |
| 5/19 | 5/12 | 5/14 | 5/15 | 5/12 | 5/15 | 5/17 |
| 6/2 | 5/25 | 5/21 | 5/22 | 5/19 | 5/26 | 5/31 |
| 6/16 | 6/9 | 6/11 | 6/12 | 6/9 | 6/12 | 6/14 |
| 6/30 | 6/23 | 6/25 | 6/26 | 6/23 | 6/26 | 6/28 |
| 7/14 | 7/7 | 7/9 | 7/10 | 7/7 | 7/10 | 7/12 |
| 7/28 | 7/21 | 7/23 | 7/24 | 7/21 | 7/24 | 7/26 |
| 8/11 | 8/4 | 8/6 | 8/7 | 8/4 | 8/7 | 8/9 |
| 8/25 | 8/18 | 8/20 | 8/21 | 8/18 | 8/21 | 8/23 |
| 9/8 | 8/31 | 8/27 | 8/28 | 8/25 | 9/1 | 9/6 |
| 9/22 | 9/15 | 9/17 | 9/18 | 9/15 | 9/18 | 9/20 |
| 10/6 | 9/29 | 10/1 | 10/2 | 9/29 | 10/2 | 10/4 |
| 10/20 | 10/13 | 10/15 | 10/16 | 10/13 | 10/16 | 10/18 |
| 11/3 | 10/27 | 10/29 | 10/30 | 10/27 | 10/30 | 11/1 |
| 11/17 | 11/10 | 11/12 | 11/13 | 11/10 | 11/13 | 11/15 |
| 12/1 | 11/22 | 11/26 | 11/27 | 11/22 | 11/27 | 11/29 |
| 12/15 | 12/8 | 12/10 | 12/11 | 12/8 | 12/11 | 12/13 |
| 12/29 | 12/21 | 12/17 | 12/18 | 12/15 | 12/22 | 12/27 |